

Child Safe Risk Management Plan

Purpose of plan

Creating a child safe environment includes:

1. identifying environmental risks to children's safety in relation to the activities and services we provide, our physical settings and our online spaces and communication
2. taking action to reduce these risks and children's exposure to harm or abuse.

These risks can change over time if our physical and online spaces change, or different activities or services are provided by our organisation. This may also include unique events, excursions or travel involving children. Our plan will be regularly reviewed and updated to reflect any changes.

Our Risk Management Plan in the table below sets out these risks, assesses their potential impact, the strategies to help prevent or reduce them, and keeps track of our progress.

Nature of our settings and services provided

Childhood Dementia Initiative staff may visit children aged 0-18.

These activities and services take place in the following locations:

The child's home, a healthcare or disability facility or online.



Responsibility for Risk Management Plan

The CEO and Operations Manager are responsible for Risk Management Plan.

The CEO and Operations Manager are responsible for making sure that the strategies to manage risks are implemented and monitored.

This version of the plan was completed on 27th March 2025.

Everyone in our organisation should be alert to any risks to children's safety and draw attention to any concerns that may arise, as set out in our Child Safe Policy.

Our Risk Management Plan is available on our website.

The CEO and Operations Manager will review this plan annually on 16th March.

The plan will be reviewed and updated immediately if there are:

- any incidents involving children
- any changes to our physical or online spaces or online communications
- any changes to the types of activities and services involving children that we deliver, including unique events on or off-site.

Risk assessment matrix

Determine the overall level of risk using the risk matrix table.

Table 1 Risk assessment matrix

Likelihood	Insignificant impact	Minor impact	Moderate impact	Major impact	Severe impact
Almost certain	Medium	High	Very high	Very high	Very high
Likely	Medium	High	High	Very high	Very high
Possible	Low	Medium	High	High	Very high
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Management Plan

Identify settings where interactions occur	Identify risks in these settings	Assess likelihood of risk	Assess consequence of risk	Determine risk rating	Identify and implement strategies to manage risk	Track progress and regularly review
Identify the different environmental settings or activity types in your organisation, physical and online, where adults work or interact with children. The same setting could have multiple risks.	Identify the specific risks to children in these settings or activities in terms of exposure to harm or abuse	Assess how likely it is that the risk will occur, using the following scale: <ul style="list-style-type: none"> · Rare · Unlikely · Possible · Likely · Almost certain 	Assess the impact if the risk occurs, using the following scale: <ul style="list-style-type: none"> · Insignificant · Minor · Moderate · Major · Severe 	Use the risk assessment matrix to decide the overall risk rating, using the following scale: <ul style="list-style-type: none"> · Low · Medium · High · Very high 	Describe what protective strategies already exist and what strategies need to be developed to help minimise the risk.	Keep track of whether these strategies are in place and responsibilities. Regularly review to make sure any protective strategies implemented are working and note follow up actions.

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The child's home	Staff member is left alone with the child and harms the child.	Rare	Major	Low	The organisation's policy for child safe recruitment, induction and training is followed.	Have these strategies been implemented? * Yes <i>Megan Maack</i>

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Visiting stakeholders at a healthcare or disability facility	Observe a child at risk of harm. See a staff or volunteer contravening the child safety standards.	Unlikely	Moderate	Low	The Child Safe Policy includes a section on Reporting. Staff are to read the policy on an annual basis.	Have these strategies been implemented? * Yes <i>Megan Maack</i>

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Online community	A child is harmed as a result of advice delivered via another participant in the online community	Unlikely	Moderate	Medium	Agreed standards for participating in the online community.	<p>Have these strategies been implemented?</p> <p>* No - these are being worked on and will be ready for the launch of the project</p> <p><i>Megan Maack</i></p>

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Use of images of children	Staff may use photos of children or young people without permission	Rare	Minor	Low	Organisation's Child Safe Code of Conduct specifies no photos are shared of children or young people are shared outside the organisation without parental consent. Staff are to read the policy on an annual basis.	Have these strategies been implemented? * Yes <i>Megan Maack</i>

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Online	Staff share a child's private information, this includes genetic diagnosis which is not already publicly available with someone outside the organisation without the parent's consent	Unlikely	Moderate	Low	Organisation's Child Safe Code of Conduct specifies that no private information (including genetic diagnosis which is not already publicly available) of children or young people is shared outside the organisation without parental consent. Staff are to read the policy on an annual basis.	Have these strategies been implemented? * Yes 